**New Petrel Checklist**

**Items to Complete for Admission and F-1 Visa**

**Make your Enrollment Deposit:** Secure your spot in the Oglethorpe Class of 2021! Visit your [Petrel Portal](https://apply.oglethorpe.edu/account/login?r=https%3a%2f%2fapply.oglethorpe.edu%2fapply%2fstatus) and complete the Enrollment Response Form and submit your $1,000 deposit.

**Obtain a Valid Passport:** It is easier to renew your passport in your home country. It is is about to expire, renew it before you travel to the U.S. Some countries will not allow you to travel unless your passport is valid for at least 6 months into the future. We recommend that you have a valid passport for the entire time you will be enrolled in your program of study.

**Submit the Financial Guarantee Form:** You are required to show proof that you have adequate financial resources to cover your tuition and living expenses while in the U.S. Visit your Petrel Portal to complete the Financial Guarantee Form which will required you to upload documentation showing you will be able to cover your expenses in the United States.

**Submit the I-20 Request Form:** If you will be applying for an F-1 student visa, transferring your I-20 from another institution in the United States, or applying for a change of status, visit your [Petrel Portal](https://apply.oglethorpe.edu/account/login?r=https%3a%2f%2fapply.oglethorpe.edu%2fapply%2fstatus) and complete the I-20 Request Form so that we can review your record and issue an I-20 if appropriate.

**Items to Complete as Soon as You’re Admitted**

**Pay the I-901 Fee:** Prior to scheduling your visa appointment you will need to pay the SEVIS I-901 fee required by the United States government. You can pay this fee online [here](https://fmjfee.com).

**Schedule Your F-1 Visa Appointment:** Some countries require you to book a visa appointment months in advance. You must obtain your F-1 student visa from a U.S. Embassy or Consulate. You can locate the U.S. Embassy or Consulate closest to you [here](https://apply.oglethorpe.edu/account/login?r=https%3a%2f%2fapply.oglethorpe.edu%2fapply%2fstatus).

**Submit the Visa Notification Form:** By filling out this form in your [Petrel Portal](https://apply.oglethorpe.edu/account/login?r=https%3a%2f%2fapply.oglethorpe.edu%2fapply%2fstatus) we can make sure you have your F-1 visa before traveling or provide assistance if you are denied or more information is requested.

**Submit the Housing Application:** All entering students must complete a housing application or an exemption application. Please remember that Oglethorpe has a mandatory three year residency requirement. Both forms are available online through your eRez Life Portal. Instructions about logging into your account were sent to you after your admission.

**Submit the Course Preference Form:** By filling out this form we can make sure your schedule reflects your interests. This information helps our advising team create a schedule that is right for you. You can submit the Course Preference Form [here](https://apply.oglethorpe.edu/account/login?r=https%3a%2f%2fapply.oglethorpe.edu%2fregister%2fCPF).

**Register to Attend a MAP Day:** At MAP Day, you can discuss your schedule with your Compass Advisor, see your on-campus Residence Hall, get connected with current students and faculty, and learn the ins-and-outs of Oglethorpe! MAP Days are required and are reserved for students who have made a deposit. International students who are unable to attend will participate in a remote online MAP Day.\*\*\*

\*\*\* Rotary, Exchange, and International Study Center (Pathway Students) are exempt.

**Register for the Math Placement Exam:** All degree seeking students planning to take courses in Biology, Biopsychology, Chemistry, Engineering, Mathematics, or Physics are required to take the Math Placement Exam. You cannot register for classes in the above majors until you complete the Math Placement Exam. Register for the Math Placement Exam here. \*\*\*

\*\*\* Rotary, Exchange, and International Study Center (Pathway Students) are exempt.

**Items to Complete Before You Arrive**

**Submit the Travel Details Form:** By filling out this form in your Petrel Portal we can make sure you are arriving during the correct time frame. Students coming on an F-1 student visa can arrive up to 30 days before the start date of their program. The Fall 2019 start date is August 13th, 2019 which means you could potentially arrive to the U.S. as early as July 13th, 2019. **Please be aware that Oglethorpe residence halls will not open until August 13th, 2019. Do no enter the U.S. unless you have secured your own housing between July 13th and August 13th.** By filling out this form you can also indicate if you would like for someone to meet you at the airport and travel back to the university using public transportation.

**Please plan to arrive in Atlanta on August 13th between the hours of 12 pm and 7 pm. Your room, if you are planning to live on campus, will not be available before August 13th. The required International Student Orientation will take place on August 16th, 2019. You will receive an email during the summer with the schedule for International Student Orientation.**

**Set Up Your OU Email and Student Account:** We will communicate with you through the email you applied with to the university but once the semester starts, all communication will take place through your Oglethorpe Email Account. You will receive an email about one week after you have submitted the Visa Notification Form with instructions about how to set up your Oglethorpe Email account.

**Submit the Billing and Payment Preferences Form:** We will send your OU Student Account Statement to your OU Email Address. By filling out the Billing and Payment Preferences Form on your [Petrel Portal](https://apply.oglethorpe.edu/account/login?r=https%3a%2f%2fapply.oglethorpe.edu%2fapply%2fstatus), we can share your statement with anyone else you tell us to who may be helping you pay your bill.

**Complete the Health/Immunization Forms:** All entering students must submit the Health Immunization Form. Complete the form requires you have your medical health history/vaccination history. The Immunization Form is located on your checklist in your [Petrel Portal](https://apply.oglethorpe.edu/account/login?r=https%3a%2f%2fapply.oglethorpe.edu%2fapply%2fstatus). We encourage international students to bring the documentation with them in case of a medical need.

**Send Us a Photo for your Petrel Pass:** Your Petrel Pass is your student ID and will be used to access your residence hall, check out library books, access the dining hall and more. Please email your passport photo to facilities@oglethorpe.edu. You will receive your Petrel Pass during orientation when you arrive on campus.

**Organize Your Documents:** Before you leave for the airport, make sure that you have your I-20, a copy of your admission letter, financial documents, your passport, and any other important items organized and accessible in your carry-on luggage.